

**LINWOOD COMMON COUNCIL**  
**CAUCUS AGENDA**  
**May 24, 2023**  
**6:00 P.M.**

**NOTICE OF THIS MEETING HAS BEEN PUBLISHED  
IN ACCORDANCE WITH THE REQUIREMENTS OF  
THE OPEN PUBLIC MEETINGS ACT.**

1. Roll Call  
Mayor Matik \_\_\_\_\_ Mrs. Albright \_\_\_\_\_ Mrs. Byrnes \_\_\_\_\_  
Mrs. DeDomenicis \_\_\_\_\_ Mr. Levinson \_\_\_\_\_ Mr. Michael \_\_\_\_\_  
Mr. Walcoff \_\_\_\_\_ Mr. Ford \_\_\_\_\_  
  
Professionals: Mr. Youngblood \_\_\_\_\_ Mr. Polistina \_\_\_\_\_ Mrs. Napoli \_\_\_\_\_
2. Approval of Minutes Without Formal Reading
3. Mayor's Report
4. Councilwoman Albright
  - A. Planning, Engineering, & Development
    1. Resolution authorizing the refund of unused escrow funds posted with regard to a dumpster permit for 10 Frances Avenue
5. Councilwoman Byrnes
  - A. Neighborhood Services
    1. Senior Citizen Luncheon Report
6. Councilwoman DeDomenicis
  - A. Public Works
7. Councilman Levinson
  - A. Revenue & Finance
    1. Resolutions authorizing insertions of items of revenue in the 2023 Budget for the following grants: Clean Communities Grant, Local Recreation Improvement Grant, and the DEP Stormwater Assistance Grant.
8. Councilman Michael
  - A. Public Safety
    1. Resolution warding a Contract to First Choice Fire Apparatus LLC for the purchase of a Typhoon Pumper Truck
9. Council President Ford
  - A. Administration
    1. Resolution approving the application of Linwood CC License LLC for renewal of Plenary Retail Consumption License No. 0114-33-002-003 for 2023-2024
10. Solicitor's Report

**LINWOOD COMMON COUNCIL  
AGENDA OF REGULAR MEETING  
May 24, 2023**

**CALL TO ORDER**

**NOTICE OF THIS MEETING HAS BEEN  
PUBLISHED IN ACCORDANCE WITH THE  
REQUIREMENTS OF THE OPEN PUBLIC MEETINGS ACT.**

**FLAG SALUTE:** Councilwoman Stacy DeDomenicis

**ROLL CALL**

**APPROVAL OF MINUTES WITHOUT FORMAL READING**

**RESOLUTIONS**

- 100-2023** A Resolution requesting approval of items of Revenue and Appropriation NJSA 40A:4-87 for the 2023 Clean Communities Grant
- 101-2023** A Resolution requesting approval of items of Revenue and Appropriation NJSA 40A:4-87 for a New Jersey Department of Environmental Protection Stormwater Assistance Grant
- 102-2023** A Resolution requesting approval of items of Revenue and Appropriation NJSA 40A:4-87 for a New Jersey Department of Community Affairs Local Recreation Improvement Grant

**RESOLUTIONS WITHIN CONSENT AGENDA**

All matters listed under item, **Consent** Agenda, are considered to be routine by City Council, and will be enacted by one motion in the form listed. Any items requiring expenditure are supported by a Certification of Availability of Funds and any item requiring discussion will be removed from the Consent Agenda and discussed separately. All Consent Agenda items will be reflected in full in the minutes.

- 99-2023** A Resolution awarding a Contract to First Choice Fire Apparatus LLC through the Houston-Galveston Area Council (H-GAC) Cooperative Purchasing Contract FS12-19 for the purchase of one Typhoon Pumper Truck
- 103-2023** A Resolution authorizing the refund of unused escrow funds posted with regard to a Dumpster Permit for 10 Frances Avenue
- 104-2023** A Resolution approving the application of Linwood CC License LLC for renewal of Plenary Retail Consumption License No. 0114-33-002-003 for 2023-2024

**APPROVAL OF BILL LIST: \$**

**MEETING OPEN TO THE PUBLIC**

**FINAL REMARKS BY MAYOR AND COUNCIL**

**ADJOURNMENT**

**RESOLUTION NO. 100, 2023**

A RESOLUTION REQUESTING APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION  
NJSA 40A: 4-87

**WHEREAS**, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

**WHEREAS**, the Director may also approve the insertion of an item of appropriation for an equal amount;

**NOW, THEREFORE, BE IT RESOLVED**, that the Common Council of the City of Linwood in the County of Atlantic, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2023 in the sum of \$20,607.57, which is now available from the 2023 Clean Communities Grant;

**BE IT FURTHER RESOLVED**, that the like sum of \$20,607.57 is hereby appropriated under the caption 2023 Clean Communities Grant;

**BE IT FURTHER RESOLVED**, that the above is the result of a grant received from the Clean Communities Program.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 24th day of May, 2023.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 24th day of May, 2023.

\_\_\_\_\_  
LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

\_\_\_\_\_  
DARREN MATIK, MAYOR

APPROVED: \_\_\_\_\_

**RESOLUTION NO. 101, 2023**

A RESOLUTION REQUESTING APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION  
NJSA 40A: 4-87

**WHEREAS**, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

**WHEREAS**, the Director may also approve the insertion of an item of appropriation for an equal amount;

**NOW, THEREFORE, BE IT RESOLVED**, that the Common Council of the City of Linwood in the County of Atlantic, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2023 in the sum of \$25,000.00, which is now available from the New Jersey Department of Environmental Protection Stormwater Assistance Grant;

**BE IT FURTHER RESOLVED**, that the like sum of \$25,000.00 is hereby appropriated under the caption New Jersey Department of Environmental Protection;

**BE IT FURTHER RESOLVED**, that the above is the result of a grant received from the New Jersey Department of Environmental Protection Stormwater Assistance Grant.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 24th day of May, 2023.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 24th day of May, 2023.

\_\_\_\_\_  
LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

\_\_\_\_\_  
DARREN MATIK, MAYOR

APPROVED: \_\_\_\_\_

**RESOLUTION NO. 102, 2023**

A RESOLUTION REQUESTING APPROVAL OF ITEMS OF REVENUE AND APPROPRIATION  
NJSA 40A: 4-87

**WHEREAS**, N.J.S.A. 40A:4-87 provides that the Director of the Division of Local Government Services may approve the insertion of any special item of revenue in the budget of any county or municipality when such item shall have been made available by law and the amount was not determined at the time of the adoption of the budget; and

**WHEREAS**, the Director may also approve the insertion of an item of appropriation for an equal amount;

**NOW, THEREFORE, BE IT RESOLVED**, that the Common Council of the City of Linwood in the County of Atlantic, New Jersey, hereby requests the Director of the Division of Local Government Services to approve the insertion of an item of revenue in the budget of the year 2023 in the sum of \$50,000.00, which is now available from the New Jersey Department of Community Affairs Local Recreation Improvement Grant;

**BE IT FURTHER RESOLVED**, that the like sum of \$50,000.00 is hereby appropriated under the caption Local Recreation Improvement Grant;

**BE IT FURTHER RESOLVED**, that the above is the result of a grant received from the New Jersey Department of Community Affairs Local Recreation Improvement Grant.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 24th day of May, 2023.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 24th day of May, 2023.

\_\_\_\_\_  
LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

\_\_\_\_\_  
DARREN MATIK, MAYOR

APPROVED: \_\_\_\_\_

**RESOLUTION NO. 99, 2023**

A RESOLUTION AWARDING A CONTRACT TO FIRST CHOICE FIRE APPARATUS LLC THROUGH THE HOUSTON-GALVESTON AREA COUNCL (H-GAC) COOPERATIVE PURCHASING CONTRACT FS12-19 FOR THE PURCHASE OF ONE TYPHOON PUMPER TRUCK

**WHEREAS**, there exists within the City of Linwood, New Jersey, the need for a fire truck for the Linwood Fire Department; and

**WHEREAS**, N.J.S.A. 52:34-6.2 et. seq. allows for purchases through the use of nationally recognized and accepted cooperative purchasing agreements;

**WHEREAS**, a quote has been obtained by First Choice Fire Apparatus LLC under the Houston-Galveston Area Council (H-GAC) Cooperative Contract FS12-19 in the amount of \$755,321.00 for the purchase of one Typhoon Pumper Truck; and

**WHEREAS**, the quote submitted has been received, reviewed and recommendations have been made with regard to same;

**NOW, THEREFORE, BE IT RESOLVED**, by the Common Council of the City of Linwood that the Contract for the purchase of one Typhoon Pumper Truck be and is hereby awarded to First Choice Fire Apparatus LLC, 111 Oxford Street, Hanover Township, PA 18706 under the Houston-Galveston Area Council (H-GAC) Cooperative Contract FS12-19 for and in the total amount of \$755,321.00 as set forth in the proposal submitted, which is attached hereto and incorporated herein;

**BE IT FURTHER RESOLVED**, that the Mayor and City Clerk be and are hereby duly authorized, empowered and directed to execute a Contract or Agreement with First Choice Fire Apparatus LLC in accordance with the terms and conditions set forth in the proposal submitted;

**BE IT FURTHER RESOLVED**, that this Resolution is contingent upon a Certification of Availability of Funds by the Chief Financial Officer of the City of Linwood.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 24th day of May, 2023.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal  
this 24th day of May, 2023.

\_\_\_\_\_  
LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

\_\_\_\_\_  
DARREN MATIK, MAYOR

APPROVED: \_\_\_\_\_

# Memo

**To:** Mayor and Members of Council  
**From:** Anthony Strazzeri, CFO  
**CC:** Leigh Ann Napoli, RMC, CMR, MPA, City Clerk  
**Date:** 05-18-2023  
**Re:** Availability of Funds-Fire Typhoon Pumper Truck

Pursuant to 40A: 4-57, I hereby certify that sufficient funds in the amount of \$755,321.00 are available under the Capital Ordinance 5-2023B Purchase Fire Truck. Funds will be encumbered to First Choice Fire Apparatus LLC 111 Oxford Street Hanover Twp, PA 18706.





111 Oxford Street, Hanover Twp., PA 18706  
570-829-6475 or 215-872-0724

## FIRE APPARATUS PROPOSAL

DATE: May 10, 2023

This proposal has been prepared for:

**LINWOOD FIRE DEPARTMENT**

750 LINCOLN AVENUE

LINWOOD, NJ 08221

We hereby propose to furnish to you, built in accordance with the proposed specifications and subject to proper execution of the sales agreement by you and by an officer of First Choice Fire Apparatus (FCFA), the following:

**ONE (1) E-ONE TYPHOON PUMPER HGAC CONTRACT FS12-19.....\$755,321.00**  
**Seven Hundred Fifty-Five Thousand Three Hundred Twenty-One-----XX/100**

Delivery will be F.O.B. LINWOOD, NJ and will be made **870 calendar days** after signing of contract with FCFA. Terms of payment are Balance in full of the proposal price including all change orders paid within seven (7) calendar days after completion of the vehicle final inspection at the factory.

Also available is the **E-One pre-payment discount program**. The one most utilized by fire departments is the 100% pre-pay option. This would realize a discount of **\$17,351.00** based on the proposal price and would include a 100% performance bond to protect your investment. The entire contract amount must be pre-paid (cash or lease executed) within 30 days of the contract signing with the discount refunded at the delivery of the truck or taken off the proposal price.

There also can be 3% interest paid on any funds the fire company would put down as down payment. It would earn 3% per annum from time the deposit is received at E-One until the truck leaves the factory. **There is no pre-payment required it is an option.**

This proposal shall expire unless accepted by June 10, 2023. This expiration date may be extended, in writing, at the discretion of the Company.

Company: **FIRST CHOICE FIRE APPARATUS**

By: ***Wesley Saltz***

**Wesley Saltz, President**

### CONTRACT ASSIGNMENT AND ASSUMPTION AGREEMENT

This Contract Assignment and Assumption Agreement is made by and between the **Houston-Galveston Area Council of Governments (H-GAC), E-One, Inc. (Contractor)** and **First Choice Fire Apparatus, LLC (Assignee)**.

WHEREAS, **Contractor** entered into a cooperative purchasing Contract, identified as **FS12-19**, with **H-GAC** for the sale of **Fire Service Apparatus (All Types)** to various End User governmental agencies participating in **H-GAC's** Cooperative Purchasing Program; and

WHEREAS, **Contractor** assigns the performance of its obligations under the Contract to **Assignee** for cooperative purchasing business in specific areas (per attached Information Sheet); and

WHEREAS, **Assignee** shall perform as stipulated in the original Contract (a copy of which is attached hereto) and comply with all the terms and conditions set forth therein; and

WHEREAS, **Contractor** will continue as originally contracted with **H-GAC**; and

NOW THEREFORE, **Assignee** agrees to accept this assignment, and **H-GAC** concurs.

Unless otherwise noted, this Agreement goes into effect on the date signed by **H-GAC**. All other terms and conditions of the Contract shall remain unchanged and in full force and effect.

IN WITNESS WHEREOF, the parties have caused this Contract Assignment and Assumption Agreement to be executed by their respective duly authorized representatives.

Signed for **Houston-Galveston Area Council:**

DocuSigned by:



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Chuck Wemple, Executive Director

12/28/2020

Date

Signed for **E-One, Inc.**  
Ocala, Florida:

DocuSigned by:



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(Signature of Contractor)

12/22/2020

Date:

Fred Cureton

National Contracts Manager

Printed Name & Title

Signed for **First Choice Fire Apparatus, LLC**  
Hanover Township, Pennsylvania:

DocuSigned by:



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(Signature of Assignee)

12/23/2020

Date:

Wesley Saltz

President

Printed Name & Title

**AMENDMENT No. 2 to CONTRACT No. FS12-19**  
**For**  
Fire Service Apparatus (All Types)  
**Between**  
**HOUSTON-GALVESTON AREA COUNCIL**  
**And**  
**First Choice Fire Apparatus, LLC**


THIS AMENDMENT modifies the above referenced Contract as follows:

This contract is extended through May 31, 2023 Midnight CT.

Unless otherwise noted, this amendment goes into effect on the date signed by **H-GAC**. All other terms and conditions of this Contract shall remain unchanged and in full force and effect.

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their respective duly authorized representatives.

Signed for **Houston-Galveston Area Council**,  
Houston, Texas

DocuSigned by:  
  
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Chuck Wemple, Executive Director

Date: 6/15/2022

Signed for: **First Choice Fire Apparatus, LLC**

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Wesley Saltz                      President

Printed Name & Title:

Date: 6/1/2022

**RESOLUTION NO. 103, 2023**

A RESOLUTION AUTHORIZING THE REFUND OF UNUSED ESCROW FUNDS POSTED WITH REGARD TO A DUMPSTER PERMIT

**WHEREAS**, an Escrow Fund for a dumpster permit was established in the amount of \$500.00 by South Jersey Properties for work being performed at 10 Frances Avenue in the City of Linwood; and

**WHEREAS**, the project has been completed, no damage was done to the pavement, and all inspections have been finalized and approved; and

**WHEREAS**, no funds were utilized for the repair of said pavement and there remains a balance of \$500.00 to be refunded;

**NOW THEREFORE, BE IT RESOLVED**, by the Common Council of the City of Linwood, that the Chief Financial Officer of the City of Linwood be and hereby is authorized, empowered and directed to issue a check from the City of Linwood in the amount of \$500.00 to South Jersey Properties, 2109 Sutton Avenue, Northfield, New Jersey 08225 as unused escrow funds.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 24th day of May, 2023.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 24th day of May, 2023.

\_\_\_\_\_  
LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

\_\_\_\_\_  
DARREN MATIK, MAYOR

APPROVED: \_\_\_\_\_

**RESOLUTION NO. 104, 2023**

A RESOLUTION APPROVING THE APPLICATION OF LINWOOD CC LICENSE LLC FOR RENEWAL OF PLENARY RETAIL CONSUMPTION LICENSE NO. 0114-33-002-003 FOR 2023-2024

**WHEREAS**, the City of Linwood authorized renewal of Plenary Retail Consumption License No. 0114-33-002-003 to Linwood CC License LLC located at 500 Shore Road, Linwood, NJ by Resolution No. 107 of 2022 on May 25, 2022; and

**WHEREAS**, an application from Linwood CC License LLC for renewal of plenary retail consumption license No. 0114-33-002-003 for 2023-2024 has been submitted along with the payment of the appropriate municipal fee and state fee; and

**WHEREAS**, the City of Linwood has not received any objections to the renewal of the aforesaid license; and

**WHEREAS**, the application and all riders thereto have been reviewed and approved;

**NOW, THEREFORE, BE IT RESOLVED**, by the Common Council of the City of Linwood, that the application from Linwood CC License LLC for renewal of plenary retail consumption license No. 0114-33-002-003 for 2023-2024 be and is hereby granted.

I, Leigh Ann Napoli, RMC, Municipal Clerk of the City of Linwood, do hereby certify that the foregoing resolution was duly adopted at a Regular Meeting of the City Council of Linwood, held this 24th day of May, 2023.

IN WITNESS WHEREOF, I have hereunto set my hand and official seal this 24th day of May, 2023.

\_\_\_\_\_  
LEIGH ANN NAPOLI, RMC, MUNICIPAL CLERK

\_\_\_\_\_  
DARREN MATIK, MAYOR

APPROVED: \_\_\_\_\_